

Privacy Notice

This privacy notice explains why we need information from you, how we use it and what we do to protect the information you provide.

Why do we need your data?

We wish to gather the views and experiences of you and your practice on your participation in the Cardiovascular Disease Directed Enhanced Service (CVD DES), through your completion of a survey. Your answers will enable us to better understand how the service is working and to find out about any improvements that we can make in the DES. Participating in the survey involves providing information about yourself which can be classed as 'personal data'.

Data protection legislation requires us to have a valid legal reason to process and use personal data. We are processing your personal data under the terms of data protection legislation in the UK, those of Article 6(1)(e) of the General Data Protection Regulation (GDPR) and the Data Protection Act (2018).

What data is going to be collected?

The personal information we will gather as part of the service evaluation will include employment details – your practice name and the Health Board area in which this sits. We will also ask for your email address if you wish to participate in further research with us. This data will be collected directly from you via the survey form.

What happens to your information?

We will use the personal data gathered solely for the purpose outlined above. We will only use your contact details for getting in touch with you to discuss your participation in further research related to the CVD DES, and not for any other purpose.

An anonymised summary of the findings of this survey will be prepared and included within Scottish Government publications reporting on the monitoring and evaluation of the CVD DES.

Who is responsible for my personal data and who will it be shared with?

The Scottish Government is the data controller under data protection legislation. This means that the Scottish Government is responsible for how your personal data is used and for responding to any requests from you in relation to your personal data. Scottish Government researchers will process the personal data only for the purposes of the survey analysis. It will be shared only with members of the Scottish Government CVD Risk Factors team and the General Practice policy team.

How will my data be kept secure?

Your data will not be transferred to, stored at, or processed in a destination outside the European Economic Area (EEA). Your information will be held securely by the Scottish Government and will be accessible only to Cardiovascular Disease Risk Factors programme team and the General Practice policy team within Scottish Government.

Your information will be kept for no longer than is necessary. Following the completion of the summary report of the data, the data will be held for a further period of up to 1 year to enable resolution of any clarity or accuracy queries.

What are my individual rights?

As set out in data protection legislation, you have a number of rights:

1. The right to be informed of the collection, use, sharing and retention of your personal data.
2. The right of access to your personal information.
3. The right to have inaccurate personal information rectified, or completed if it is incomplete.
4. The right to have your personal information erased in certain circumstances.
5. The right to restrict processing or the use of your personal information in certain circumstances.
6. The right to data portability i.e. to obtain and re-use your personal data for your own purposes.
7. The right to object to the processing or use of your personal information in certain circumstances.
8. Rights in relation to automated decision making and profiling.

How to contact us

If you would like to talk to us about the processing of your personal data, please contact: Karen Macpherson, Scottish Government, Principal Social Researcher. Karen.macpherson@gov.scot

What if I have concerns?

If you have concerns about how your personal data has been used, you can make a formal complaint to the Scottish Government at:

Data Protection Officer

Email: DataProtectionOfficer@gov.scot

If you feel the Scottish Government has not resolved your information rights concern, you have the right to lodge a complaint with the Information Commissioner's Office (ICO), The ICO is the supervisory authority responsible for data protection in the UK.

For further information, including independent data protection advice and information in relation to your rights, you can contact the information Commissioner at:

The Information Commissioner, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF; Tel: 08456 30 60 60; Website: www.ico.org.uk You can also report any concerns here: <https://ico.org.uk/make-a-complaint/>